

Senior Stationary Engineer

OLV Charities

POSITION SUMMARY

Responsible for the operation and maintenance of the central Utility Plant Systems. Systems include the BAS (Building Automated System); chillers; boilers; RTU's; AC systems; Electrical Distribution System, including Emergency Generators; and all their associated sub-systems. Additional knowledge of HVAC systems preferred.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Maintains safe, efficient operation of building systems and installs/repairs equipment according to work orders assigned via the electronic work order system.
2. Ensures proper operation and working order of centrifugal chillers, boilers, emergency generators, machinery, pumps, and other building mechanical equipment.
3. Observes and interprets the BAS and take appropriate corrective actions to maintain building systems.
4. Maintains daily logs of operation, maintenance, and safety activities, including test results, instrument readings, and details of equipment malfunctions and maintenance work.
5. Tests boiler water quality and takes necessary corrective action, such as adding chemicals to prevent corrosion and harmful deposits.
6. Responds to HVAC situations during and after hours for the purpose of resolving immediate concerns.
7. Enters data and information into work order system in a timely and accurate manner.
8. Completes all regulatory paperwork correctly.
9. Works positively and cooperatively as a member of the Facilities team.
10. Demonstrates collaboration with internal, cross-functional teams and internal/external customers.
11. Adheres to the guiding values and beliefs of the organization, including respect and courtesy toward co-workers, vendors, and those we serve.
12. Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

1. Ability to troubleshoot and make repairs, install and perform preventative maintenance on systems.
2. Knowledge of and proficiency in:
 - a) Servicing HVAC equipment, including boilers, furnaces, AHUs, and condensers.
 - b) Working with and troubleshooting complex electrical and mechanical building equipment.
 - c) Complex electrical and mechanical building equipment.
 - d) Heat pumps, boilers, chillers, cooling towers, AHU's, air compressors, heat exchangers, exhaust systems, and VAV pneumatic controls.
3. Understanding, installing and maintaining high pressure steam boilers.
4. Ability to work with steam boilers, steam distribution systems, hydronics and hot water boilers heating systems. Chemical treatment, testing and analysis.
5. Able to adhere to safe working practices and handle hazardous materials.
6. Able to work independently or as a team member to accomplish work.
7. Able to accomplish job assignments in an organized, efficient, quality manner.
8. Takes initiative and is responsive to potential issues and needs.

9. Able to complete work in an organized manner.
10. Interacts with others with respect; demonstrates positive interpersonal and customer service skills.
11. Able to troubleshoot, prioritize, and problem solve issues in a timely manner.
12. Works positively and cooperatively as a member of the Facilities team.
13. Basic computer skills with ability to write and respond to emails in Microsoft Outlook, enter data and receipts into work order system via smart phone, iPad, or computer.
14. Able to lift and push up to 50 pounds.
15. Able to stoop, kneel, crawl, reach with hands and arms, climb stairs, repetitive use and dexterity with hands and fingers.

EDUCATION AND EXPERIENCE

1. High School diploma or equivalency required.
2. Valid City of Buffalo Stationary Engineer License 1st or 2nd Class; or equivalent required.
3. Valid driver's license required.
4. Experience as a Stationary Engineer, five years required.
5. Five years' experience required, seven years preferred, working with HP steam boiler systems and associated equipment.
6. Experience working with chillers, cooling towers, AHU's, air compressors, heat exchangers, exhaust systems, VAV pneumatic controls, etc. preferred.
7. Five years' experience required with steam boilers, steam distribution systems and chemical treatment, testing and analysis required.
8. Training or experience in Tridium building automated systems (BAS) required.
9. EPA certification is required (may be obtained within 6 months of hire).
10. Experience with heat pumps and related equipment required.
11. Experience working with and troubleshooting electrical and mechanical building equipment preferred.
12. Experience handling refrigerant and following EPA guidelines for recovery and disposal preferred.

Pay range: \$30.00-\$40.00 per hour, based on experience

Email resume and cover letter to: olvc-careers@olvcharities.org

Or send cover letter with resume to:

OLV Charities

Human Resources Department

780 Ridge Road; Lackawanna, NY 14218